



COUNCIL MEETING SUMMONS

**You are hereby summoned to attend
the Annual Meeting of Idridgehay & Alton and
Ashleyhay Parish Council to be held on
Wednesday 14th May 2025 at 7:00PM
at St. James' Church, Idridgehay
for the purpose of transacting
the business on the agenda.**

**287 Portland Rd,
Mansfield, NG20 9EZ**

**M. Evans
Clerk (Proper Officer) & RFO**

DATED: WEDNESDAY 7th MAY 2025



**IDRIDGEHAY & ALTON AND ASHLEYHAY PARISH COUNCIL
ORDINARY MEETING COUNCIL MEETING
NOTICE & AGENDA**

Dated: Wednesday 7th May 2025

**Pursuant to Schedule 12 of the Local Government Act 1972 notice is hereby given that
the next meeting of Idridgehay & Alton and Ashleyhay Parish Council is to be held at
St James' Church, Idridgehay on Wednesday, 14th May 2025, at 7:00PM**



**Matthew Evans | Clerk & Responsible Financial Officer
Idridgehay & Alton and Ashleyhay Parish Council**

AGENDA

- IAAP – 01/25 Election of Chairman for the ensuing year 2025/2026
- IAAP – 02/25 Election of Vice Chairman for the ensuing year 2025/2026
- IAAP – 03/25 Signing of Declarations of Acceptance of Office
- IAAP – 04/25 To receive apologies of absence.
- IAAP – 05/25 To receive any Declarations of Interest.
- IAAP – 06/25 To approve the minutes of the Parish Council meeting held on
Wednesday, 12th March 2025
- IAAP – 07/25 Questions from members of the public:

To allow a fifteen-minute open forum (if required) for any members of the
public to speak on matters affecting the Parish in accordance with section
3f. of the Council's standing orders.

Members declaring a Disclosable Pecuniary Interest who wish to make
representations or give evidence under the Code of Conduct relating to
the agenda items shall do so at this stage.
- IAAP – 08/25 Reports from Borough, County Councillors & PCSO
- IAAP – 09/25 To consider any planning matters:
 - a) Items contained within the planning appendix
- IAAP – 10/25 To consider new business and receive updates about progress on existing
resolutions:
 - a) Memorial Garden
 - b) Newsletter
 - c) Defibrillator



d) SID's

IAAP – 11/25 Finances:

- a) Statement of Accounts
- b) Approval of Payments
- c) Approval of Bank Reconciliations
- d) Review of Council's Asset Register
- e) Insurance renewal

IAAP – 12/25 Year End:

- a) Agree to call an extraordinary meeting to agree year end documentation
- b) Adoption of inhouse Clerk Councillor e-mail addresses

IAAP – 13/25 To review, amend and create the Council's policies:

- a) Council's Standing Orders
- b) Council's Code of Conduct
- c) Council's Financial Regulations
- d) Council's Complaints Procedure
- e) Council's Equal Opportunities and Diversity
- f) Council's Privacy Policy
- g) Council's Complaints Procedure
- h) Council's Gifts and Hospitality Protocol
- i) Council's Grant Awarding Policy
- j) Council's Publication Scheme
- k) Council's Data Protection Policy
- l) Council's Freedom of Information Policy

IAAP – 14/25 Correspondence [For discussion only]:

IAAP – 15/25 Items to be added (or carried forward) to the Agenda for the next meeting.

IAAP – 16/25 To approve the date and time of the next meeting

